



Position Title: Peer Support Specialist or Peer Recovery Coach

Status: Full-time. May involve evening, weekend, and nights.

Supervisor/Accountability: Reports to Behavioral Medicine Assistant Director

Travel: Up to 90% travel in the Mingo County, WV and Pike County, KY within 50 miles of the office

Position Summary

The Peer Support Specialist or Peer Recovery Coach will serve individuals and families in Mingo County. A Peer Recovery Coach is a person with ***lived experience*** who helps remove personal and environmental obstacles to recovery, links the newly recovering person to the recovering community, and serves as a navigator and mentor in the management of personal and family recovery. After training and orientation, the Peer Support Specialist will provide family-to-family support, education, advocacy, coaching, information, referrals and follow-up to individuals and families. The position may entail mobile services working outside of a clinical setting. The position may also involve crisis care support after hours.

Duties and Responsibilities

- Provide education and support to families, adolescents and adults with mental health or substance use challenges to negotiate their way through the social, legal, educational and health care systems.
- Facilitate a process for individuals and families to develop a plan to: clarify the problem(s); provide emotional support; identify needs and strengths; and identify resources including appropriate levels of services, entitlements, community resources and other natural supports.
- Assist families and individuals to create support network and ensure that their goals are integrated into treatment plan, as necessary.
- Facilitate families and individuals in accessing supports and services by sharing information about resources and supports; making phone calls; providing guidance in completing forms and applications; empowering patients and families to effectively articulate their concerns and needs; accompanying families to meetings; and educating families on laws, policies and procedures.
- Ensure that individuals (and families when appropriate) are equal partners in planning, implementing, monitoring, and evaluating their own plans.
- Partner with other staff to serve individuals and families with complex needs.
- Administrative duties to include maintaining client files, submitting required documentation, active participation in training opportunities.
- Other duties as assigned.

Qualifications & Skills

- Requires a high school degree or recognized equivalent (GED).
- Requires lived experience with substance use challenges.
- Self-identify as being in recovery for at least one year.

- Involved with a personal support and/or recovery system and reside in stable housing.
- Have no legal involvement within the last one year and/or pending legal issues.
- Have no intensive behavioral health treatment involvement within the last one year, including intensive services, crisis stabilization/detoxification services, residential treatment services and/or psychiatric hospitalization.
- Willingness and strong ability to build and maintain partnerships with agencies and providers.
- Active listening skills for providing peer support and engagement to families.